

Town of Lee, NH

Town Center Vision Committee

Minutes of the Meeting on June 26, 2018

Town Center Vision Committee (TCVC) Members present: Cord Blomquist, Ben Genes, Pat Jenkins, John Tappan, and Scott Bugbee

Members Absent: Bambi Miller

Others Present: Ruth Eifert, Annie Gasowski, Katrinka Pellicchia, and Anne Tappan

1. Chairman Bugbee called the meeting to order at 6:03pm.
2. Scott Bugbee made a motion to approve the minutes from the June 12, 2018 meeting and Pat Jenkins seconded the motion. The Committee voted unanimously to approve the minutes.
3. The Library Trustees and the Library Director, Ruth Eifert made a presentation about the Library's space needs. The figures presented showed a net area of 6,500 square feet resulting in a gross area of 7,800 square feet. There seemed to be some misunderstanding by the Library, as the Facilities Committee recommendation had been for a gross area of 6,500 square feet, not a net area of 6,500 square feet. The Committee discussed the issue with the presenters.
4. There were no more questions from the design firms regarding the Design Services RFP.
5. John Tappan debriefed the Committee about the meeting he and Pat Jenkins had with the Lee Historical Society (LHS) to clarify some details of their presentation at a previous TCVC meeting. Mr. Tappan will send out to the Committee a summary of the information gleaned from the meeting.
6. Scott Bugbee updated the Committee on the status of purchasing the Church property. The Town has received the preliminary drawing of the proposed land purchase. The rear set back on the drawing needs to be changed to the correct 25 feet instead of 35. The Committee discussed the distance of the adjusted lot line from the Parish House. Mr. Bugbee will contact Caren Rossi to contact the firm to make the set back change and ask about the distance question.
7. The Committee discussed the Design Process and scheduling. Each of the teams reported on the progress made on each of the section.

ALPHA Team: Pat & Cord - Alpha reported that they will be meeting with the Town Administrator tomorrow to review her department's needs and requirements for the new

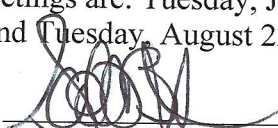
town municipal building. One of the items the team spoke about was access control for building.

BETA Team: Ben & Bambi - The BETA Team shared their progress with the Committee and asked if the TCVC could request from the Select Board a policy statement on energy on the new and renovated buildings at town center. Mr. Bugbee will make the request to the BOS at the next scheduled meeting.

GAMMA Team: John & Scott - The GAMMA Team passed out documents outlining the progress made on each of their sections of the Design Process. Mr. Bugbee passed out the proposed language for the 4.10 section.

8. John Tappan reported on the Church property walk held on June 22, 2018 with Don Quigley. The finalized notes on the meeting will be sent out to all Committee members in the next few days.
9. Cord Blomquist presented some ideas for marketing our project to the public. The Committee discussed the proposal and details of the different ideas. Mr. Blomquist will bring back some updated information on this proposal for the next TCVC meeting.
10. The meeting was adjourned at 8:17pm.
11. Our scheduled meetings are: Tuesday, July 10, 2018; Tuesday, July 24, 2018; Tuesday, August 7, 2018; and Tuesday, August 22, 2018. All meetings are at the PSC at 6:00pm.

Minutes written by:



Scott Bugbee, Chair


Minutes accepted by:




Scott Bugbee, Chair



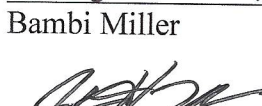
Ben Genes



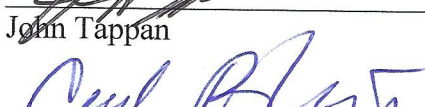
Pat Jenkins



Bambi Miller



John Tappan



Cord Blomquist